

Gibsons and District Public Library Board Candidate Information

Dear Potential Library Board Candidate:

Thank you for your interest in serving on the Gibsons and District Public Library (GDPL) Board. We have included some information about the library and its board, and links to relevant material such as the board's policy manual and the *BC Library Act*. We also encourage you to visit the library's website, gibsons.bc.libraries.coop.

We have enclosed a nomination form. If you decide to stand for election then please complete the form and return it to a member of the Board's Recruitment and Development Committee. Completed nomination forms will be posted in the library for at least one week prior to the 2017 Annual General Meeting, March 11 at 10 a.m.

It is important to us that our board broadly represent the community, so we actively seek out a diversity of people in terms of age, gender, occupation, and area of residence.

Here is further information that may be helpful in deciding if you would like to join our Board:

- Trustees are elected for two year terms, with half the board coming up for election each year. No trustee may serve for more than 8 consecutive years.
- Board meetings are held monthly, usually on the 2nd Saturday morning of the month, from 10 am until around noon. There are no meetings in July and August.
- As well as attending the meetings, Board members are asked to participate in other Board work throughout the month. This may include:
 - writing and/or contributing to the editing of the board documents, which are generally circulated by email. Timely responses are important.
 - working on subcommittees or task groups
 - representing our board at meetings of other organizations (such as the Library Foundation, the SCRDC, or the BC Association of Library Trustees)
 - helping organize events, such as the annual staff appreciation party
- The work of the Board is focussed on policies and long-term objectives. Responsibility for library operations is delegated to the Library Director, and we do our best to leave operational matters to her.
- Trustees must complete the BC Library Trustee Association's (BCLTA) Trustee Orientation Program (TOP) training within three months of their appointment to the Board (the program can be completed online or at an in person training session with costs covered by the Gibsons and District Library Board).

Although we are giving you a lot of information, we are sure that you will have more questions, so don't hesitate to contact me. We hope you will consider joining us.

Sincerely,

Robert Martin
Gibsons & District Public Library Board
January 2017
rob@rmartin.ca

Gibsons and District Public Library and Board General Information

MISSION

We offer the resources, expertise, and inspiration to connect our community to the world of culture, knowledge, and ideas.

VISION

All residents enrich their lives and communities through their Library.

VALUES

The Board, staff, and volunteers of the Gibsons and District Public Library value: integrity, community engagement, learning, and intellectual freedom.

ROLE OF THE BOARD

The job of the Board is to exercise its role as public trustee for the people within the Town of Gibsons and Areas D, E, and F. The Board is responsible for creating a vision of library service for the community, articulating values and principles, setting goals, developing effective governance policy, monitoring library performance, and meeting provincial standards. The board hires and evaluates the performance of the Library Director. The Library Director manages the library and the staff.

The GDPL **by-laws and board governance policies** are available on our website: gibsons.bc.libraries.coop/about-us/library-information/library-board-manual.

GDPL is a Public Library Association, constituted under the *BC Library Act*.
www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_96264_01

ELIGIBILITY CRITERIA

Library trustees must be:

- 1) Eighteen years of age or older;
- 2) A current member of the Gibsons & District Public Library Association (holding a library card, which has been used in the last year)
- 3) A resident of the Town of Gibsons or Sunshine Coast Regional District Areas D (Roberts Creek), E (Elphinstone), or F (West Howe Sound).

The nomination form is available as a Word file from the Board's Recruitment and Development Committee or the Library Director.

**Gibsons and District Public Library Association
LIBRARY TRUSTEE NOMINATION FORM**

Candidate Name:

Electoral Area of Residence:

What are your reasons for wishing to become a member of the Library Board?

In your opinion, what are the major issues facing libraries today?

What skills, qualities, knowledge and experience will you bring to the Library Board?
Please include any volunteer Board experience and the roles you held on the Board.

Are you currently a Library volunteer or related to a staff member? YES NO

I am currently a resident of the Gibsons and District Public Library service area (SCRD electoral areas D, E, F, and Town of Gibsons) and a current library card holder in good standing. I consent to be considered for nomination to the Gibsons and District Public Library Association Board.

I have reviewed the Library's Mission, Governance Principles, and the Role of the Board, and believe I can work well within this framework. I am available for board meetings on Saturday mornings.

Candidate's Signature _____ Date _____

Please note that completed forms (minus your contact information) will be made available for public viewing. Elections to the board are made at the Annual General Meeting. Nominees will be asked to introduce themselves and speak to their nomination at the meeting.

Street Address:

Mailing Address:

Home and work telephone numbers:

E-mail address: