

Governance Committee

Terms of Reference

Committee Details

Name of Committee

- Governance Policies Committee

Purpose

- To review and update all bylaws and governance policies, and such operational policies as overlap with the board's mandate, to ensure that they meet the library's needs.
- To ensure the Governance Policy Manual is current reflects the bylaws and governance policies.

Responsibilities & Duties

- Ensure all GDPL bylaws and governance policies, and such operational policies as overlap with the board's mandate, are reviewed and updated annually and, if required, new policies are added
- Review GDPL bylaws annually
- Develop and implement a plan to update and/or create new policies as needed
- Place all bylaws and current policies on the Library's website for easy access
- Review and ensure all current policies reflect the bylaws
- Ensure the Library Board manual, policies and terms of reference are consistent and current on the website page.

Reporting

- All new or updated policies and bylaws are individually approved by the board
- The Committee shall report to Board.

Frequency of meetings

- Meetings shall be held as required as determined by the committee.