

Gibsons & District Library Association

Regular Board Meeting
Monday, February 12th, 2024 at 6:30 pm
in the Mainil Room at GDPL

Minutes

Present: Tim Southam, Trevor Lavender, Heather Evans-Cullen, Marisa Hudson, Mike Wilson, Rob Flux, Donna McMahon, Anne Plessl, Andrena Gray, Joyce Bradbury

Regrets: Rob Bennie

1. **Call to Order by M. Wilson at 6:31**
2. **Territorial Acknowledgement by T. Southam**
3. **Motion to adopt agenda by M. Hudson, seconded by A. Gray**

Carried

4. **Motion to adopt Minutes of January 2024** by A. Plessl, seconded by T. Lavender

Carried

5. Annual Agenda Items:

Preparation for AGM: Heather will be meeting with our Accountant Nelson Alvarez on Feb. 14th. The draft financial statements will be ready for our March 12th board meeting.

6. Board Development Discussion on Mentorship:

M. Wilson facilitated a discussion on how our mentorship protocols are currently working. A. Gray and A. Plessl provided input on their experience as new trustees. It was noted that a library tour and orientation with the LD should happen in May for new trustees. There was discussion on the BCLTA offerings and a suggestion to have a trustee driven checklist to ensure appropriate support and training is provided.

7. Committee Reports

a. Board Development Committee: M. Wilson, R. Bennie

Nothing further to report

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b. Facility and Capacity Committee: M. Wilson (Chair), T. Southam, T. Lavender, J. Bradbury, R. Bennie, H. Evans-Cullen:

M. Wilson reported. The board reviewed the position statement that was provided by Golden Hour Consulting with some edits by the Board Executive.

Motion by M. Wilson to accept position statement with the suggested changes, seconded by A. Gray

Carried

c. Governance Committee: M. Hudson, A. Gray and J. Bradbury

M. Hudson reported that the committee had a brief meeting.

d. Strategy and Reporting Committee: T. Southam (Chair), R. Bennie, M. Hudson, H. Evans-Cullen, A. Gray

T. Southam reported. The committee has been going through the strategic workplan to ensure it is up to date. Next meeting is scheduled for Feb. 24th.

e. Board Recruitment Committee: R. Flux

R. Flux –nothing new to report.

f. Finance, Lease & Funding Committee: R. Flux (Chair) M. Wilson, R. Bennie & H. Evans-Cullen:

R. Flux- the 2023 annual expenses will be shown during the LD report.

7. Reports

a) Chair's Report –no report

b) Library Director's Report- H. Evans-Cullen provided her submitted report.

Suggestion to invite high school classes to tour new youth area once it is complete, and to work with library teen advisory group to market the space.

Motion by T. Southam to adopt the new logo and branding as presented without the "The" so it reads "Gibsons & District Public Library, seconded by M. Hudson

Carried

Action: LD to provide a report on database useage and costs at March board meeting.

- c) **SCRD**- D. McMahon provided a report on the SCR D
- d) **BCLTA**: no report
- e) **Interlink Liaison** – A. Plessl will be attending an in person meeting in February.
- f) **Foundation Liaison** – J. Bradbury reported on the GDLF. The website is almost complete

8. Upcoming Meetings

Monday, March 11th at 6:30

Saturday, April 13th at 10:00 am AGM

Saturday, April 13th board meeting post AGM 11-1

Tentative post AGM meetings:

Monday, May 13th

Monday, June 10th

Monday, September 9th

Monday, October 21st

Monday, November 18th

Monday, December 9th



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