



Revised May 2024

## Gibsons and District Public Library Art Display Agreement

Exhibiting group:

Display period:

Delivery and installation date:

Take-down and removal date:

### 1. Exhibitors' responsibilities

#### A) Organizing and installing

- i. Selection and organization of artwork.
- ii. Ensuring that artworks are display ready, with vulnerable works protected as required.
- iii. Delivery and installation of artwork (Library representative may be present during this stage and stage iv).
- iv. Take-down and removal of artwork.

#### B) Sales

- i. Publicity to be handled by the exhibitors. (The Library may also do additional publicity, if they so desire.)
- ii. All sales to be handled by the exhibitors.
- iii. A general identification of the arts group showing may be displayed. Placing of the sign to be done in consultation with the Library director.
- iv. Method of identifying the artist, titles, media, price and sales contact number etc. is optional:  
i.e. either on the artworks, on a list to be placed near the circulation counter or both.

### 2. Insurance and Liability

#### A) The Library

- i. In consideration of allowing the exhibiting artist(s) to display their works, the Library shall not be responsible for the loss, theft or damage, of or to, the artist's artworks, by any means whatever.

B) The Artist(s)

- i. It is the responsibility of the artist(s), should they so desire, to insure their own artworks.
- ii. Each artist will be required to sign an agreement on delivery of their artwork that lists their artworks to be displayed and releases the Library from any liability and insurance obligation.
  
- iii. It is the responsibility of the exhibiting group to see that all of these required releases are obtained.

**3. Commission**

The Library does not request any commission for the sale of artworks sold while on display at the Library.

**4. Signatures**

A) Exhibitors

Name(s):

Position:

Address and Phone Number:

Signature:

B) Library

Name:

Position:

Address and Phone Number: 470 South Fletcher RD, Gibsons BC, V0N 1V0

Signature:

**Gibsons and District Public Library**  
470 South Fletcher Rd., Box 109, Gibsons BC, V0N 1V0  
(604) 886-2130

Exhibiting Group/Artist:

Display Dates:

**Delivery of artwork**

Artwork to be brought to the Library on \_\_\_\_\_.

Unselected artwork must be removed the same day.

**Pick up of art work**

Pick up your artwork at the end of the show on \_\_\_\_\_.

**Artists declaration and agreement**

(Please complete and attach to your artwork)

Name:

Phone Number

Number of submissions

Title	Medium	Size	Price	Selected
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1.

2.

3.

4.

5.

6.

7.

8.

I understand and agree that I am responsible for any loss, theft or damage to my artwork on exhibition at the Library under my own insurance.

Signature of Artist: