



**Gibsons & District Public Library Association
Minutes of Regular Board Meeting,
June 10, 2024**

- 1. Call to Order & Territorial Acknowledgement** by Chair at 6:34
- 2. Motion to adopt agenda** by T. Southam, seconded by T. Lavender

Carried

- 3. GDPL Staff Guest** Lise Kreps, Community Outreach Coordinator

Lise offered an overview of her position and the programming the library has been offering.

- 4. Motion adopt the minutes of May 13, 2024** by R. Bennie, seconded by T. Southam

Carried

- 5. Annual Agenda Items**

Develop or review GDPL's Strategic Plan: This is being facilitated through the strategic plan progress reports by the Strategy and Reporting committee. T. Southam will be sending out a revised version of the workplan in the coming weeks.

Information sharing session with the Gibsons & District Library Foundation : LD has been meeting regularly with the executive of the GDLF

Fall Event for Staff and Board: The Strategy and Reporting will be taking on the planning for this with LD

Quarterly Strategic Plan Progress Report: as per above

6. Committee Reports

- a. **Governance Committee:** M. Hudson, A. Gray, J. Bradbury

A. Gray is now the Chair. The committee met this week and is reviewing the governance manual.

- b. **Board Recruitment Committee:** L. Iverson: no report

- c. **Board Development Committee:** R. Bennie, A. Plessl, H. Evans-Cullen
The committee will meet after the board meeting to make plans for September and onwards.

- d. **Facility and Capacity Committee:** M. Wilson, T. Southam, T. Lavender, J. Bradbury, R. Bennie, H. Evans-Cullen
M. Wilson reported. The committee is working with Spiderplus graphics on the engagement campaign materials that will profile all the services we offer. The campaign will include posters, a mail-out to everyone in our service area, social media and newspaper coverage. The committee has been meeting every 2 weeks and the next mtg is June 12.

- e. **Strategy and Reporting Committee:** T. Southam, H. Evans-Cullen, M. Hudson, A. Gray, L. Iverson

T. Southam reported. The committee will meet on June 11th to review the Terms of Reference, appoint a new Chair, and review the workplan. The library is tracking well against the outlined strategic objectives.

- f. **Finance, Lease & Funding Committee:** L. Iverson, H. Evans-Cullen, R. Bennie, M. Wilson

LD reported that the finance committee endorsed the purchase of a new Dell server for \$8,900. Thanks to the committee for being so responsive

- g. **Fundraising Committee:** T. Lavender, J. Bradbury, A. Plessl, T. Southam

T. Lavender reported. Trevor and Rob met with some potential fundraising experts to assess what a future plan for fundraising might entail. The relationship between the committee and the GDLF was discussed regarding a potential future expansion.

7. Reports

- a) **Chair's Report** – R. Bennie reported that he and LD had a meeting with Mayor White on June 10th. Various topics were discussed including the need for an e-charging station in the parkade for patron and staff use; and the possibility of the library using the Marine Room next door for service expansion.

The annual SCRD budget agreement has been signed as has the Provincial Libraries Branch SOFI report and the GDPL's charitable tax return.

- b) **Library Director's Report-** H. Evans-Cullen presented her report and offered an orientation to the various databases offered by the library.
- c) **SCRD-** D. McMahon provided an update on the SCR D and encouraged the library to ensure the elected officials in our service area receive our newsletter.
- d) **BCLTA Liaison –** R. Bennie reported on the recent workshops offered by the BCLTA.
- e) **Interlink Liaison –** A. Plessl reported on the recent InterLINK board meeting and the recent InterLINK governance committee meeting. Anne is officially the Vice-Chair of InterLINK and the Chair of the governance committee.
- f) **Foundation Liaison –** J. Bradbury reported that the GDLF website is now live and that the board met to review and make decisions on the funding requests made by LD.

8. Upcoming Meetings at 6:30 pm:

Monday, September 9th

Monday, October 21st

Monday, November 18th

Monday, December 9th

