



**Gibsons & District Public Library Association  
Minutes of Regular Board Meeting,  
September 9, 2024**

1. **Present:** R. Bennie, H. Evans-Cullen, T. Southam, T. Lavender, J. Bradbury, M. Hudson

**Regrets:** M. Wilson, A. Gray, D. McMahon, L. Iverson

2. **Call to Order & Territorial Acknowledgement** by Chair at 6:34

3. **Motion to adopt agenda** by T. Southam, seconded by T. Lavender

***Carried***

4. **Motion adopt the minutes of June 10, 2024** by R. Bennie, seconded by T. Southam

***Carried***

5. **Annual Agenda Items**

**Library Director Salary Review**

***Action: LD and Board Chair will complete this before October meeting***

**Quarterly Strategic Plan Progress Report**

***Action: T. Southam will be sending this out in the coming weeks***

6. **Committee Reports**

- a. **Governance Committee:** M. Hudson, A. Gray, J. Bradbury

The committee will be meeting before the October board meeting.

- b. **Board Recruitment Committee:** L. Iverson. M. Wilson has given his notice

that he will not be returning as a trustee after this term. As such, the committee will need to actively recruit a new member. R. Bennie and H. Evans-Cullen have joined this committee.

- c. **Board Development Committee:** R. Bennie, A. Plessl, H. Evans-Cullen

The committee will meet after the board meeting to make plans for October and onwards.

- d. **Facility and Capacity Committee:** M. Wilson, T. Southam, T. Lavender, J. Bradbury, R. Bennie, H. Evans-Cullen

The committee worked hard over the summer months to maintain the momentum of the engagement campaign. Edmund Arceo of Spiderplus graphics worked on the poster and social media images with help from the committee. These are being disseminated online and in the community. A mailout was also produced. The youth enhancement area project renovations were completed in the summer and the second phase is to add some technology such as in-library use VR to the space.

*Action: Mail out via Canada Post will be sent out to every household in our service area on Tuesday, September 17*

- e. **Strategy and Reporting Committee:** T. Southam, H. Evans-Cullen, M. Hudson, A. Gray, L. Iverson

The committee will meet before the October meeting.

- f. **Finance, Lease & Funding Committee:** L. Iverson, H. Evans-Cullen, R. Bennie, M. Wilson

H. Evans-Cullen that there is a new pre-budget form the SCRD has requested to see by September 30<sup>th</sup> outlining just the amount of our 2025 ask. This was submitted after committee review.

*Action: LD will include a draft of the full GDPL 2025 budget submission in the October agenda package*

- g. **Fundraising Committee:** T. Lavender, J. Bradbury, A. Plessl, T. Southam

## 7. Reports

- a) **Chair's Report** – R. Bennie reported on his meetings with LD and his work with the BCLTA. He will part of the panel with LD on the impact of public libraries presentation at UBCM on Feb. 19<sup>th</sup>.

**Library Director's Report-** LD expanded on the submitted report.

- b) **SCRD-** no report

c) **BCLTA Liaison** – R. Bennie reported on the upcoming workshops offered by the BCLTA.

d) **Interlink Liaison** – A. Plessl reported that there is a meeting upcoming in September.

*Action: LD to connect with A. Plessl regarding the InterLINK strategic planning session that took place September 6<sup>th</sup>.*

e) **Foundation Liaison** – J. Bradbury reported. The next Foundation meeting is September 16<sup>th</sup>.

#### **8. Upcoming Meetings at 6:30 pm:**

Monday, October 21<sup>st</sup>

Monday, November 18<sup>th</sup>

Monday, December 9<sup>th</sup>

