



**Minutes of Board Meeting post AGM
Mainil Room at GDPL
April 13, 2024**

Present: R. Bennie, T. Southam, T. Lavender, A. Plessl, A. Gray, M. Hudson, J. Bradbury, L. Iverson, H. Evans-Cullen

Regrets: M. Wilson, D. McMahon

1. Call to Order & Territorial Acknowledgement by Library Director

2. Motion to adopt the agenda by R. Bennie, seconded by M. Hudson

Carried

3. Motion to adopt the minutes of March 2024 by A. Plessl, seconded by J. Bradbury

Carried

4. New Trustee Welcome & Code of Conduct

Action: LD to meet with new trustee Linda Iverson to provide a library orientation and review code of conduct and policies.

5. Election of Chair and Vice-Chairs

Motion by T. Lavender to elect Rob Bennie as Board Chair, Marisa Hudson as Co Vice-Chair and M. Wilson as Vice Chair, seconded by T. Southam

Carried

6. Committee Requirements for coming year

a. **Governance Committee:** M. Hudson, A. Gray, J. Bradbury

b. **Board Recruitment Committee:** L. Iverson

c. **Board Development Committee:** R. Bennie, A. Plessl, H. Evans-Cullen

- d. **Facility and Capacity Committee:** M. Wilson, T. Southam, T. Lavender. J. Bradbury, R. Bennie, H. Evans-Cullen
- e. **Strategy and Reporting Committee:** T. Southam, H. Evans-Cullen, M. Hudson, A. Gray, L. Iverson
- f. **Finance, Lease & Funding Committee:** L. Iverson, H. Evans-Cullen, R. Bennie, M. Wilson
- g. **Fundraising Committee:** T. Lavender, J. Bradbury, A. Plessl, T. Southam

Motion by T. Southam to accept the aforementioned board committee members for the coming year, seconded by L. Iverson

Carried

8. Appointment of Signing Authorities

Motion by T. Southam to appoint R. Bennie, M. Hudson, H. Evans-Cullen and L. Iverson as GDPL signing authorities

9. Appointment of Liaisons

- a) **BCLTA:** R. Bennie
- b) **InterLINK:** A. Plessl
- c) **Foundation:** J. Bradbury
- d) **Town of Gibsons:** no rep
- e) **SCRD:** D McMahon

10. Committee Reports

- a. **Board Development Committee:** M. Wilson, R. Bennie

No report

- b. **Facility and Capacity Committee:** M. Wilson (Chair) T. Southam, T. Lavender. J. Bradbury, R. Bennie, H. Evans-Cullen

Committee will be meeting on April 19th to review the engagement report from Golden Hours Consulting.

c. Governance Committee: M. Hudson, A. Gray and J. Bradbury

No report

d. Strategy and Reporting Committee: T. Southam (Chair), R. Bennie, M. Hudson, A. Gray, H. Evans-Cullen

T. Southam reported. Quarterly strategic update has been circulated to the board. We are making steady progress on the 20 action items. Committee has not met recently. R. Bennie expressed gratitude for the work Tim has done on this committee.

e. Board Recruitment Committee: Report was provided at AGM.

f. Finance, Lease & Funding Committee: R. Flux (Chair), M. Wilson, R. Bennie & H. Evans-Cullen

Report was provided at AGM. LD will provide a financial update in her LD report.

11. Reports (attached or appended to this agenda)

1. **Chair's Report** – R. Bennie has been meeting regularly with H. Evans-Cullen and the Executive has met as well. Rob will be attending the BCLA conference April 24 and 25th. In his work with the BCLTA Executive, Rob is working to have a full slate of candidates for the BCLTA board.
2. **Library Director's Report-** H. Evans-Cullen expanded on her report and presented circulation and other library data. She has provided the GDLF Board with a list of potential projects to consider funding.

Action: A cost recovery analysis of our printing services will be done for next board meeting.
3. **BCLTA Liaison** – R. Bennie already reported
4. **Interlink Liaison** – A. Plessl next meeting is May 14
5. **Foundation Liaison** – J. Bradbury reported the GDLF has received the wishlist from LD and will be meeting Monday, April 15th. Their AGM is scheduled for May 27th
6. **SCRD-** no report

7.

12. Next Meetings at 6:30 pm:

Monday, May 13th

Monday, June 10th

Monday, September 9th

Monday, October 21st

Monday, November 18th

Monday, December 9th



Gibsons & District Library Association